



Memo No- 44.03.0000.011.37.062.19-1319

Date : 29-05-1428 Bangla
13-09-2021 AD

OFFICE ORDER

As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to go India for the mentioned period.

| Sl No. | Name, Designation & Place of Posting | Purpose | Accompany | Approved Leave |
|--------|---|-----------|----------------------------------|--|
| a. | Firoza Khanam Upazila Female Instructor Upazila Ansar & VDP Office Kachua, Bagerhat. | Treatment | S M Niajul Alam Relation: Son | 30 (Thirty) days from 14/09/2021 to 13/10/2021 or from the actual date of journey (excluding travel & transit time). |

2. The terms and conditions are as follows:

- ❖ While traveling abroad she will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ She can't over stay or exceed the approved period of time;
- ❖ At the end of the visit, she will join her post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- ❖ Shofiqul Islam, Upazila Ansar and VDP Officer, Upazila Ansar & VDP Office, Morrelganj, Bagerhat will perform the administrative duty of Firoza Khanam in addition to his own duty.

3. This order is issued with the approval of the competent authority.

Signature
13.9.21

A.S.M. Shakhawat Hossain
Deputy Director (Administration)
Phone : +88-02-47217526
E-mail: ddadmin@ansarvdp.gov.bd
Date : 29-05-1428 Bangla
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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Range Commander, Bangladesh Ansar and VDP, Khulna Range, Khulna.
6. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. District Commandant, Bangladesh Ansar and VDP, Bagerhat.
9. Record Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
- ✓ 10. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish on Ansar & VDP Website)
11. District/Upazilla Accounts Officer, Bagerhat.
12. Shofiqul Islam, Upazila Ansar and VDP Officer
Upazila Ansar & VDP Office, Morrelganj, Bagerhat.
13. Firoza Khanam, Upazila Female Instructor
Upazila Ansar & VDP Office Kachua, Bagerhat.
14. Office & Master Copy.

Signature
13.9.21

Deputy Director (Administration)