

Government of the People's Republic of Bangladesh  
Bangladesh Ansar & Village Defence Party  
Headquarters, Khilgaon, Dhaka-1219  
[www.ansarvdp.gov.bd](http://www.ansarvdp.gov.bd)



Memo No- 44.03.0000.011.37.061.19-1687

Date : 24-07-1428 Bangla  
09-11-2021 AD

**OFFICE ORDER**

As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to go India for the mentioned period.

Sl No.	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
a.	Most Lipi Akhter Reg.No-1915420 Battalion Ansar 02 Female Ansar Battalion Ansar VDP Academy Shafipur, Gazipur.	Treatment	Md Rezaul Karim Relation: Husband	15 (Fifteen) days from 05/12/2021 to 19/12/2021 or from the actual date of journey (excluding travel & transit time).

2. The terms and conditions are as follows:

- ❖ While traveling abroad she will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ She can't over stay or exceed the approved period of time;
- ❖ At the end of the visit, she will join her post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- ❖ Raihana Khatun, Reg.No: 1915532, Battalion Ansar, 02 Female Ansar Battalion, Ansar VDP Academy Shafipur, Gazipur will perform the administrative duty of Most Lipi Akhter in addition to her own duty.

3. This order is issued with the approval of the competent authority.

Muhammad Mened Hasan  
Director (Administration)  
Phone : +88-02-47214925  
E-mail: dir\_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Commandant, Ansar VDP Academy, Shafipur, Gazipur.
6. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Battalion Commander, 02 Female Ansar Battalion, Ansar VDP Academy, Shafipur, Gazipur.
9. Deputy Director (Record Battalion), Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
10. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish on Ansar & VDP Website)
11. District/Upazilla Accounts Officer, Kaliakair, Gazipur.
12. Most Lipi Akhter, Reg.No-1915420, Battalion Ansar  
02 Female Ansar Battalion, Ansar VDP Academy Shafipur, Gazipur.
13. Raihana Khatun, Reg.No: 1915532, Battalion Ansar  
02 Female Ansar Battalion, Ansar VDP Academy Shafipur, Gazipur.
14. Office & Master Copy.

Director (Administration)