

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.059.18.1007

Date : 26/02/1429 Bangla
09/06/2022 AD

OFFICE ORDER


As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit Saudi Arabia for the mentioned period.

Sr. No.	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
a.	MST Anowara Khatun Upazila Female Instructor Upazila Ansar & VDP Office Jhikargacha, Jashore.	Performing The Holy Hajj	NA	40 (Forty) days from 18/06/2022 to 28/07/2022 or from the actual date of journey (excluding travel & transit time).

2. The terms and conditions are as follows:

- ❖ While traveling abroad she will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ She can't overstay or exceed the approved period of time;
- ❖ At the end of the visit, she will join her post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- ❖ Md Zakir Hossain, Upazila Instructor, Upazila Ansar & VDP Office, Jhikargacha, Jashore will perform the administrative duty of MST Anowara Khatun in addition to his own duty.

3. This order is issued with the approval of the competent authority.


Muhammad Mehedi Hasan
Director (Administration)
Phone : +88-02-47214925
E-mail: dir_admin@ansarvdp.gov.bd
Date : 26/02/1429 Bangla
09/06/2022 AD

Memo No- 44.03.0000.011.37.059.18.1007

Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director-General, Department of Immigration & Passport, Dhaka.
5. Deputy Director General, Bangladesh Ansar and VDP, Khulna Range, Khulna.
6. Director, Hazrat Shahajalal International Airport, Dhaka/All Land Port.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Admin/Record Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
9. District Commandant, Jashore.
10. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
11. District/Upazilla Accounts Officer, Jhikargacha, Jashore.
12. MST Anowara Khatun, Upazila Female Instructor
Upazila Ansar & VDP Office, Jhikargacha, Jashore.
13. Md Zakir Hossain, Upazila Instructor
Upazila Ansar & VDP Office, Jhikargacha, Jashore.


Director (Administration)