

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.059.18. 1877

Date: 28.06. 1429 Bangla
13.10. 2022 AD

OFFICE ORDER

As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit Saudi Arabia for the mentioned period.

Sr. No.	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
1.	Most Husne Ara Begam Upper Division Assistant Training (Sports & Culture) Branch, Bangladesh Ansar & VDP Headquarter's, Khilgaon, Dhaka.	Performing The Holy Umrah Hajj	Rafiqul Alam Khadem Relation: Husband	15 (Fifteen) days from 23/10/2022 to 06/11/2022 or from the actual date of journey.

2. The terms and conditions are as follows:

- ❖ While traveling abroad she will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ She can't over stay or exceed the approved period of time;
- ❖ At the end of the visit, she will join his post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- ❖ Mohammad al Mamun, Upper Division Assistant, Training (Sports & Culture) Branch, Bangladesh Ansar & VDP Headquarter's, Khilgaon, Dhaka. will perform the administrative duty of Most Husne Ara Begam, in addition to her own duty.

3. This order is issued with the approval of the competent authority.



Muhammad Mehedi Hasan
Director (Administration)
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E-mail: dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhak.
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Director, Hazrat Shahajalal International Airport, Dhaka/All Land Port.
6. Chief Accounts and Finance Officer, Ministry of Home Affairs, AGB Bhaban, Segun Bagicha, Dhaka.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Admin/Record Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
9. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
10. Budget Officer (Ansar/VDP), Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
11. Circle Adjutant, Training (Sports & Culture) Branch, Bangladesh Ansar & VDP Headquarter's, Khilgaon, Dhaka
12. Most Husne Ara Begam, Upper Division Assistant, Training (Sports & Culture) Branch, Bangladesh Ansar & VDP Headquarter's, Khilgaon, Dhaka..
13. Mohammad al Mamun, Upper Division Assistant, Training (Sports & Culture) Branch, Bangladesh Ansar & VDP Headquarter's, Khilgaon, Dhaka.
14. Office & Master Copy.


Director (Administration)