

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.38.067.19. - 19

Date : 18-09-1429 Bangla
02-01-2023 AD

OFFICE ORDER

As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit Saudi Arabia for the mentioned period.

Sr. No.	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
a.	Razia Sultana Upazila female trainer Sadar, Chandpur.	Performing The Holy Umrah Hajj	Rhima Azad Relation: Daughter	20 (Twenty) days from 08/01/2023 to 27/01/2023 or from the actual date of journey.

2. The terms and conditions are as follows:

- ❖ While traveling abroad he will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ She can't over stay or exceed the approved period of time;
- ❖ At the end of the visit, She will join his post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- ❖ Md Sharif Uddin, Upazila Trainer, Sadar, Chandpur will perform the administrative duty of Razia Sultana in addition to his own duty.

3. This order is issued with the approval of the competent authority.


Muhammad Mehedi Hasan
Director (Administration)
Phone : +88-02-47214925
E-mail: dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Director General, Bangladesh Ansar and VDP, Cumilla Range, Cumilla.
6. Director, Hazrat Shahajalal International Airport, Dhaka/All Land Port.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Admin/Record, Bangladesh Ansar and VDP Headquarters, Khilgaon, Dhaka.
9. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
10. District Commandant, Chandpu.
11. District/Upazilla Accounts Officer, Sadar, Chandpur.
12. Razia Sultana, Upazila female trainer, Sadar, Chandpur.
13. Md Sharif Uddin, Upazila Trainer, Sadar, Chandpur.
14. Office & Master Copy.


Director (Administration)