

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.047.23. 785

Date: 16/12/1429 Bangla.
30/03/2023 AD.

OFFICE ORDER

As per the Prescribed Leave Rule, 1959, the following Officer/Staff of Bangladesh Ansar and VDP has been granted earned leave (Ex-Bangladesh) to visit Saudi Arabia for the mentioned period.

S N	Name, Designation & Posting	Purpose	Accompany	Approved Period of Time
1.	HALIMA KHATUN Female Ansar Bangladesh Ansar & VDP, Khulna Attached: Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.	Performing the Holy Omrah	N/A	30 (Thirty) days from 24/03/2023 to 22/04/2023 or from the actual date of journey.

2. The terms and conditions are as follows:

- While traveling abroad she will get salary/allowances in Bangladeshi currency;
 - In this visit there will be no financial implication of the government;
 - She can't over stay or exceed the approved period of time;
 - At the end of the visit, she will join in her post.
 - Rule-34 of Appendix-VIII of the B.S.R (Part-1) will be applicable for this visit;
 - Dali Rany, Female Ansar, Attached: Bangladesh Ansar VDP Academy, Shafipur, Gazipur will perform the administrative duty of HALIMA KHATUN in addition to her own duty.
3. This order is issued with the approval of the competent authority.

Jahanara Akter
30-3-23
Jahanara Akter, BAMS(Bar)
Director (Administration)
Phone : +88-02-47214925
Email : dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

- Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
- Director General, Bangladesh Ansar and VDP HQs, Khilgaon, Dhaka.
- Director General, Department of Immigration & Passport, Dhaka.
- Range Commander, Khulna Range, Khulna.
- Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
- General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
- Director (Record), Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka.
- District Commandant, Bangladesh Ansar & VDP, Khulna.
- District Accounts Officer, Khulna.
- ICT Branch, Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka. (To publish in Ansar & VDP Website)
- HALIMA KHATUN, Female Ansar, Bangladesh Ansar & VDP, Khulna Attached: Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Office & Master Copy.

Jahanara Akter
30-3-23
Director (Administration)