

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

OFFICE ORDER

Memo No- 44.03.0000.011.37.064.19. 1083

Date: 24/01/1430 Bangla.
07/05/2023 AD.

As per the Prescribed Leave Rule, 1959, the following Officer/Staff of Bangladesh Ansar and VDP has been granted earned leave (Ex-Bangladesh) to visit India for the mentioned period.

| SN | Name, Designation & Place of Posting | Purpose | Accompany | Approved Period of Time |
|----|--|------------|--------------------------------|---|
| a. | SWARUP BISWAS Assistant Adjutant (Admin-Tak) Bangladesh Ansar & VDP Academy, Shafipur, Gazipur. | Treatment. | 1. SUMONA CHOWDHURT KEYA | 45 (Forty five) days from 20/06/2023 to 04/08/2023 or from the actual date of journey |

2. The terms and conditions are as follows:

- While traveling abroad he will get salary/allowances in Bangladeshi currency;
- In this visit there will be no financial implication of the government;
- He can't over stay or exceed the approved period of time;
- At the end of the visit, he will join to his post.
- Rule-34 of Appendix-VIII of the B.S.R (Part-1) will be applicable for this visit;
- MD. Abdul Khalek, Assistant Adjutant (Admin-Tak) Ansar VDP Academy, Shafipur, Gazipur will perform the administrative duty of Swarup Biswas in addition to his own duty.

3. This order is issued with the approval of the competent authority.

Jahanara Akter
7-5-23
Jahanara Akter, BAMS(Bar)
Director (Administration)
Phone:+88-02-047214925
Email:dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

- Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
- Director General, Bangladesh Ansar and VDP HQs, Khilgaon, Dhaka.
- Director General, Department of Immigration & Passport, Dhaka.
- Commandant, Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
- General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
- Director (Record), Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka.
- Deputy Director (Admin), Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- District/Upazilla Accounts Officer, Kaliakair, Gazipur.
- ICT Branch, Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka. (To publish in Ansar & VDP Website)
- Swarup Biswas, Assistant Adjutant (Admin-Tak), Bangladesh Ansar & VDP Academy, Shafipur, Gazipur
- MD. Abdul Khalek, Assistant Adjutant (Admin-Tak) Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Office & Master Copy.

Jahanara Akter
7-5-23
Director (Administration)