

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.064.19. 1084

Date: 29/01/1430 Bangla.
07/05/2023 AD.

OFFICE ORDER

As per the Prescribed Leave Rule, 1959, the following Officer/Staff of Bangladesh Ansar and VDP has been granted earned leave (Ex-Bangladesh) to visit Saudi Arabia for the mentioned period.

SN	Name, Designation & Posting	Purpose	Accompany	Approved Period of Time
1.	MD ABDUL KUDDUS MRIDHA Assistant Adjutant 2 Female Ansar Battalion Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.	Performing the Hajj.	-	45 (Forty five) days from 21/05/2023 to 04/07/2023 or from the actual date of journey.

2. The terms and conditions are as follows :

- While traveling abroad he will get salary/allowances in Bangladeshi currency;
 - In this visit there will be no financial implication of the government;
 - He cannot over stay or exceed the approved period of time;
 - At the end of the visit, he will join to his post.
 - Rule-34 of Appendix-VIII of the B.S.R (Part-1) will be applicable for this visit;
 - Shirin Akter, Circle Adjutant, 2 Female Ansar Battalion, Bangladesh Ansar & VDP Academy, Shafipur, Gazipur will perform the administrative duty of MD Abdul Kuddus Mridha in addition to her own duty.
3. This order is issued with the approval of the competent authority.

Jahanara Akter
7-5-23
Jahanara Akter, BAMS(Bar)
Director (Administration)
Phone:+88-02-047214925
Email:dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

- Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
- Director General, Bangladesh Ansar and VDP HQs, Khilgaon, Dhaka.
- Director General, Department of Immigration & Passport, Dhaka.
- Commandant, Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Director, Hazrat Shahajalal International Airport, Dhaka/All Land Port.
- General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
- Director (Record), Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka.
- Battalion commander, 2 Female Ansar Battalion, Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- ICT Branch, Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka. (To publish in Ansar & VDP Website)
- Upazila Accounts Office, Kaliakair, Gazipur.
- MD Abdul Kuddus Mridha, Assistant Adjutant, 2 Female Ansar Battalion, Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Shirin Akter, Circle Adjutant, 2 Female Ansar Battalion, Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Office & Master Copy.

Jahanara Akter
7-5-23
Director (Administration)