

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.065.19. 2044

Date: 28/05/1430 Bangla.
12/09/2023 A.D.

OFFICE ORDER

On the basis of this office Memorandum No-44.03.0000.011.37.064.19.1083, dated: 07/05/2023 earned leave (Ex-Bangladesh) of Swarup Biswas, Assistant Adjutant (Admin-Tak) Bangladesh Ansar & VDP Academy, Shafipur, Gazipur in India from 20/06/2023 to 04/08/2023 total 45 (Forty five) days or from the actual date of journey was granted. He started enjoying leave from 30/07/2023 and the leave would end on 13/08/2023.

2. As the treatment was not completed, as per the doctor's advice, he has applied for a total of 60 (sixty) days of earned leave (Ex-Bangladesh) from 14/08/2023 to 12/10/2023 in continuation of the previous leave.

3. According to the provision of earned leave (Ex-Bangladesh) 60 (sixty) days from 14/08/2023 to 12/10/2023 has been granted with the approval of the appropriate authority.

4. The terms and conditions are as follows:

- While traveling abroad he will get salary/allowances in Bangladeshi currency;
- In this visit there will be no financial implication of the government;
- He can't over stay or exceed the approved period of time;
- At the end of the visit, he will join his post.
- Rule-34 of Appendix-VIII of the B.S.R (Part-1) will be applicable for this visit;
- Golam Kibria, Assistant Adjutant (Admin-Tak) Bangladesh Ansar & VDP Academy, Shafipur, Gazipur will perform the administrative duty of SWARUP BISWAS in addition to his own duty.

5. This order is issued with the approval of the appropriate authority.

Jahanara Akter
12-9-23
Jahanara Akter, BAMS(Bar)
Director (Administration)
Phone : +88-02-47214925
Email: dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

- Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
- Director General, Bangladesh Ansar and VDP HQs, Khilgaon, Dhaka.
- Director General, Department of Immigration & Passport, Dhaka.
- Commandant, Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
- General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
- Director (Record), Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka.
- Deputy Director (Admin), Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- District/Upazilla Accounts Officer, Kaliakair, Gazipur.
- ICT Branch, Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka. (To publish in Ansar & VDP Website)
- Swarup Biswas, Assistant Adjutant (Admin-Tak), Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Golam Kibria, Assistant Adjutant (Admin-Tak) Bangladesh Ansar & VDP Academy, Shafipur, Gazipur.
- Office & Master Copy.

Jahanara Akter
12-9-23
Director (Administration)