

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.047.23. 2/41

Date : 06-06-1430 Bangla.
21-09-2023 AD.

OFFICE ORDER

As per the Prescribed Leave Rule, 1959, the following Staff of Bangladesh Ansar and VDP has been granted earned leave (Ex-Bangladesh) to Saudi Arabia for the mentioned period.

| S N | Name, Designation & Posting | Purpose | Accompany | Approved Period of Time |
|--------|--|-------------------------|----------------------|---|
| 1. | BILKIS ARA Female Ansar District Commandant's Office, Kushtia. Attached: District Commandant's Office, Chuadanga. | Performing the Hajj. | MD. MEHEDI ASHRAF | From 20/09/2023 to 09/10/2023 or 20 (Twenty) days from the actual date of journey. |

2. The terms and conditions are as follows:

- ❖ While traveling abroad she will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ She can't over stay or exceed the approved period of time;
- ❖ At the end of the visit, she will join her post.
- ❖ Rule-34 of Appendix-VIII of the B.S.R (Part-1) will be applicable for this visit;
- ❖ Mst. Sultana Khanam, Female Ansar, Bangladesh Ansar & VDP, Kushtia will perform the administrative duty of Bilkis Ara in addition to her own duty.

3. This order is issued with the approval of the competent authority.

Jahanara Akter
21-9-23
Jahanara Akter, BAMS(Bar)
Director (Administration)
Phone : +88-02-47214925
Email : dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Deputy Director General, Bangladesh Ansar and VDP, Dhaka/Khulna Range.
6. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Director (Record), Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka.
9. District Commandant, Kushtia/Chuadanga.
10. District/Upazilla Accounts Officer, Kushtia.
- ✓ 11. ICT Branch, Bangladesh Ansar & VDP, HQs, Khilgaon, Dhaka. (To publish in Ansar & VDP Website)
12. BILKIS ARA, Female Ansar, District Commandant's Office, Kushtia.
13. Mst. Sultana Khanam, Female Ansar, Bangladesh Ansar & VDP, Kushtia.
14. Office & Master Copy.

Jahanara Akter
21-9-23
Director (Administration)