

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.059.23.2845

Date : 04/09/1430 Bangla
19/12/2023 AD

OFFICE ORDER

As per Scheduled Leave Rules-1959, the following member of Bangladesh Ansar and VDP has been granted leave outside Bangladesh to visit the country for the specified period mentioned in the following table.

Sl. No.	Name, Designation & Place of Posting	Purpose and Country Name	Accompany	Approved Leave	Name of duty holder during leave
1	Syda Shahana Sultana Upazila Female Instructor Upazila Ansar and VDP office, Daulatpur, Kushtia.	Travel to India for treatment	N/A	From 26/12/2023 to 24/01/2024 or 30 (thirty) days from the actual date of journey.	Md Hasibul Tarek Upazila Instructor

2. The terms and conditions are as follows:

- ❖ While traveling abroad she will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ She can't overstay or exceed the approved period of time;
- ❖ At the end of the visit, she will join her post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;

3. This order is issued with the approval of the competent authority.

Jahanara Akter
19-12-23
Jahanara Akter BAMS (Bar)
Director (Administration)
Phone: +88-02-47214925

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Deputy Director General (related to), Bangladesh Ansar and VDP,
6. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Director/Deputy Director (related to),
9. Admin/Record Branch/ Record Battalion, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
10. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
11. District/Upazilla Accounts Officer (related to),
12. Ms
13. Office & Master Copy.

Jahanara Akter
19-12-23
Director (Administration)