

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarter's, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.059.18-- 849/1

Date : 08/02/1426 Bangla
22/05/2019 AD

OFFICE ORDER

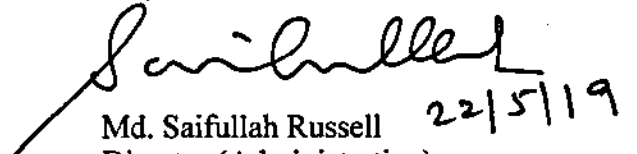
As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit Saudi Arabia for the mentioned period.

Sr. No	Name, Designation & Posting	Purpose	Accompany	Approved Leave
1.	Rokeya Khatun Upazila Female Instructor Upazila Ansar & VDP Office Sujanagar, Pabna.	Performing the Umrah Hajj.	NA	10 (Ten) days From 23/05/2019 to 01/06/2019 or from the actual date of journey (excluding travel & transit time).

2. The terms and conditions are as follows :

- While travelling abroad she will get salary/allowances in Bangladeshi currency;
- In this visit there will be no financial implication of the government;
- She can't over stay or exceed the approved period of time;
- At the end of the visit, she will join in his post;
- Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- Shamsunnahar, Upazila Female Instructor, Upazila Ansar & VDP Office, Satia, Pabna will perform the administrative duty of Rokeya Khatun in addition to his own duty.

3. This order is issued with the approval of the competent authority.


Md. Saifullah Russell 22/5/19
Director (Administration)
Phone : +88-02-47214925
E-mail: dir_admin@ansarvdp.gov.bd
Date : 08/02/1425 Bangla
22/05/2019 AD

Memo No- 44.03.0000.011.37.059.18-- 849/1

Copy forwarded for kind information and necessary action (Not according to seniority):

- Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
- Director General, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
- Director General, Department of Immigration & Passport, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
- General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
- Director (Record) Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
- Range Commandar, Rajshahi Range, Rajshahi.
- ICT Branch, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
- District Commandant, Bangladesh Ansar and VDP, Pabna.
- Upazila Accounts Officer, Sujanagar, Pabna.
- Rokeya Khatun
Upazila Female Instructor
Upazila Ansar & VDP Office, Sujanagar, Pabna.
- Shamsunnahar, Upazila Female Instructor, Upazila Ansar & VDP Office, Satia, Pabna
- Office & Master Copy.


Director (Administration) 22/5/19