

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarter's, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.36.023.12--864


Date : 09/02/1426 Bangla
23/05/2019 AD

OFFICE ORDER

As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit Saudi Arabia for the mentioned period.

Sr. No	Name, Designation & Posting	Purpose	Accompany	Approved Leave
1.	Jahanara Begum Upazila Female Instructor Upazila Ansar & VDP Office Sarail, Brahmanbaria.	Performing the Holy Hajj.	Mohiuddin Khandaker Relation: Husband.	45 (Forty Five) days From 21/07/2019 to 03/09/2019 or from the actual date of journey (excluding travel & transit time).

2. The terms and conditions are as follows :
 - a. While travelling abroad she will get salary/allowances in Bangladeshi currency;
 - b. In this visit there will be no financial implication of the government;
 - c. She can't over stay or exceed the approved period of time;
 - d. At the end of the visit, she will join in his post;
 - e. Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
 - f. Md. Hanif Miah Khadam, Upazila Ansar & VDP Officer, Upazila Ansar & VDP Office, Ashuganj Brahmanbaria will perform the administrative duty of Jahanara Begum in addition to his own duty.
3. This order is issued with the approval of the competent authority.


Md. Saifullah Russell 23/5/19
Director (Administration)
Phone : +88-02-47214925
E-mail: dir_admin@ansarvdp.gov.bd

Memo No- 44.03.0000.011.36.023.12--864

Date : 09/02/1425 Bangla
23/05/2019 AD

Copy forwarded for kind information and necessary action (Not according to seniority):

1. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
6. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
7. Director (Record) Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
8. Range Commandar, Cumilla Range, Cumilla.
9. ICT Branch, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
10. District Commandant, Bangladesh Ansar and VDP, Brahmanbaria.
11. Upazila Accounts Officer, Sarail, Brahmanbaria.
12. Jahanara Begum, Upazila Female Instructor
Upazila Ansar & VDP Office, Sarail, Brahmanbaria.
13. Md. Hanif Miah Khadam, Upazila Ansar & VDP Officer, Upazila Ansar & VDP Office, Ashuganj Brahmanbaria.
14. Office & Master Copy.


Director (Administration) 23/5/19