

Government of the People's Republic of Bangladesh  
Bangladesh Ansar & Village Defence Part  
Headquarter's, Khilgaon, Dhaka-1219  
[www.ansarvdp.gov.bd](http://www.ansarvdp.gov.bd)

Memo No- 44.03.0000.011.37.063.19--888

Date :

14/02/1426 Bangla  
28/05/2019 AD

**OFFICE ORDER**


As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit India for the mentioned period.

Sr. No	Name, Designation & Posting	Purpose	Accompany	Approved Leave
1.	Abu Sayed Matubbar Upazila Instructor Upazila Ansar & VDP Office Baliakandi, Rajbari.	Pilgrimage.	NA	15 (Fifteen) days From 01/08/2019 to 15/08/2019 or from the actual date of journey (excluding travel & transit time).

2. The terms and conditions are as follows :

- While travelling abroad he will get salary/allowances in Bangladeshi currency;
- In this visit there will be no financial implication of the government;
- He can't over stay or exceed the approved period of time;
- At the end of the visit, he will join in his post;
- Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- Shamima Aktar, Upazila Female Instructor, Upazila Ansar & VDP Office, Baliakandi, Rajbari will perform the administrative duty of Abu Sayed Matubbar in addition to his own duty.

3. This order is issued with the approval of the competent authority.

  
Md. Saifullah Russell 28/5/19  
Director (Administration)  
Phone : +88-02-47214925  
E-mail: dir\_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not according to seniority):

- Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
- Director General, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
- Director General, Department of Immigration & Passport, Dhaka.
- Deputy Director General, Dhaka Range, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
- General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
- Director (Record) Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
- ICT Branch, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
- District Commandant, Bangladesh Ansar and VDP, Rajbari.
- Upazila Accounts Officer, Baliakandi, Rajbari.
- Abu Sayed Matubbar, Upazila Instructor, Upazila Ansar & VDP Office  
Baliakandi, Rajbari.
- Shamima Aktar, Upazila Female instructor, Upazila Ansar & VDP Office, Baliakandi, Rajbari.
- Office & Master Copy.

  
Director (Administration) 28/5/19