

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarter's, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.063.19- 1683

Date : 05/10 /1426 Bangla
21/10 /2019 AD

OFFICE ORDER

As per the Prescribed Leave Rules, 1959 the following staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit India for the mentioned time period.

Sr. No	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
1.	Sujan Kumar Mitra Upazilla Instructor Upazilla Ansar & VDP Office Assasuni, Satkhira.	Pilgrimage	NA	10 (Ten) days from 20/11/2019 to 29/11/2019 or from the actual date of journey (excluding travel & transit time).

2. The terms and conditions are as follows:
- While traveling abroad he will get salary/allowances in Bangladeshi currency;
 - In this visit there will be no financial implication of the government;
 - He can't over stay or exceed the approved period of time;
 - At the end of the visit, he will join in his post;
 - Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
 - Khadiza Khatun, Upazilla Female Instructor, Upazilla Ansar & VDP Office, Assasuni, Satkhira will perform the administrative duty of Sujan Kumar Mitra in addition to her own duty.
3. This order is issued with the approval of the competent authority.


Md. Saifullah Russell 21/10/19
Director (Administration)
Phone : +88-02-47214925
E-mail: dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
6. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
7. Admin/Record Branch Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
8. Range Commander, Bangladesh Ansar and VDP, Khulna Range, Khulna.
9. ICT Branch, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
10. District Commandant, Bangladesh Ansar and VDP, Satkhira.
11. District/Upazilla, Accounts Officer, Assasuni, Satkhira.
12. Sujan Kumar Mitra, Upazilla Instructor, Upazilla Ansar & VDP Office, Assasuni, Satkhira.
13. Khadiza Khatun, Upazilla Female Instructor, Upazilla Ansar & VDP Office, Assasuni, Satkhira.
14. Office & Master Copy.


Director (Administration) 21/10/19