

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarter's, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.010.11-1714


Date : 12/07/1426 Bangla
28/10/2019 AD

OFFICE ORDER

As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit India for the mentioned period.

Sr. No	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
1.	Rafeza Khatun Upazilla Female Instructor Upazila Ansar & VDP Office Jibannagar, Chuadanga.	Treatment of Husband.	Md Shahabuddin Relation: Husband	15 (Fifteen) days from 30/10/2019 to 13/11/2019 or from the actual date of journey (excluding travel & transit time).

2. The terms and conditions are as follows:
 - a. While traveling abroad she will get salary/allowances in Bangladeshi currency;
 - b. In this visit there will be no financial implication of the government;
 - c. She can't over stay or exceed the approved period of time;
 - d. At the end of the visit, she will join in her post;
 - e. Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
 - f. Md Arifur Rhaman, Upazila Instructor, Upazila Ansar & VDP Office, Jibannagar, Chuadanga will perform the administrative duty of Rafeza Khatun in addition to his own duty.
3. This order is issued with the approval of the competent authority.


Md. Saifullah Russell 28/10/19
Director (Administration)
Phone : +88-02-47214925
E-mail: dir_admin@ansarvdp.gov.bd
Date : 12/07/1426 Bangla
28/10/2019 AD

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Copy forwarded for kind information and necessary action (Not according to seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
6. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
7. Director (Record) Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka.
8. Range Commander, Bangladesh Ansar and VDP, Khulna Range, Khulna.
9. ICT Branch, Bangladesh Ansar and VDP, HQs, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
10. District Commandant, Bangladesh Ansar and VDP, Chuadanga.
11. Upazilla Accounts Officer, Jibannagar, Chuadanga.
12. Rafeza Khatun, Upazilla Female Instructor, Upazila Ansar & VDP Office, Jibannagar, Chuadanga.
13. Md. Arifur Rhaman, Upazila Instructor, Upzila Ansar & VDP Office, Jibannagar, Chuadanga.
14. Office & Master Copy.


Director (Administration) 28/10/19