Government of the People's Republic of Bangladesh Bangladesh Ansar & Village Defence Party Headquarters, Khilgaon, Dhaka-1219

www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.059.18-474

Date:

27 Falgun 1426 Bangla 11 March 2020 AD

OFFICE ORDER

As per the Prescribed Leave Rules, 1959 the following staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit India for the mentioned time period.

Sr. No	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
1.	Arpana Rani Gosh Upazilla Female Instructor Upazilla Ansar & VDP Office Sadar, Narail.	Pilgrimage	Mohit Chandra Bosu Relation: Son.	15 (Fifteen) days From 12/03/2020 to 26/03/2020 or from the actual date of journey (excluding travel & transit time)

- 2. The terms and conditions are as follows:
 - a. While travelling abroad she will get salary/allowances in Bangladeshi currency;
 - b. In this visit there will be no financial implication of the government;
 - c. She can't over stay or exceed the approved period of time:
 - d. At the end of the visit, she will join her post;
 - e. Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
 - f. Md. Abdur Rouf, Upazilla Ansar and VDP Officer, Upazilla Ansar & VDP Office, Sadar, Narail will perform the administrative duty of Arpana Rani Gosh in addition to his own duty.

3. This order is issued with the approval of the competent authority.

> Mohammad Nurul Amin Director (Administration) Phone: +88-02-47214925

E-mail: dir admin@ansarvdp.gov.bd

Date:

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Copy forwarded for kind information and necessary action (Not as seniority):

- 1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- 2. Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
- 3. Director General, Bangladesh Ansar and VDP Headquarters, Khilgaon, Dhaka.
- 4. Director General, Department of Immigration & Passport, Dhaka.
- 5. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
- 6. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
- 7. Admin/Record Branch Bangladesh Ansar and VDP Headquarters, Khilgaon, Dhaka.
- Range Commander, Bangladesh Ansar and VDP, Khulna Range, Khulna. 8.
- ICT Branch, Bangladesh Ansar and VDP Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
- 10. District Commandent, Bangladesh Ansar and VDP, Narail.
- District/Upazilla, Accounts Officer, Sadar, Narail. 11.
- 12. Arpana Rani Gosh, Upazilla Female Instructor, Upazilla Ansar & VDP Office Sadar, Narail.
- 13. Md. Abdur Rouf, Upazilla Ansar and VDP Officer, Upazilla Ansar & VDP Office, Sadar, Narail.
- 14. Office & Master Copy.

Director (Administration)