

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.38.067.19- 502

Date : 13-11-1429 Bangla
26-02-2023 AD

OFFICE ORDER

As per the Prescribed Leave Rules-1959, the following Staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit India for the mentioned period.

Sr. No	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
a.	Chayan Sikder Office Assistant Cum Computer Typist, District Ansar & VDP Office, Magura.	Treatment.	NA	10 (Ten) days from 11/03/2023 to 20/03/2023 or from the actual date of journey.

2. The terms and conditions are as follows:

- ❖ While traveling abroad he will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ He can't over stay or exceed the approved period of time;
- ❖ At the end of the visit, he will join his post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- ❖ Md. Abul Kalam Azad, the accountant, District Ansar & VDP Office, Magura will perform the administrative duty of Chayan Shikder in addition to his own duty.

3. This order is issued with the approval of the competent authority.

Jahanara Akter

26-2-23
Jahanara Akter

Director (Administration)

Phone: +88-02-47214925

E-mail: dir_admin@ansarvdp.gov.bd

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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. Director General, Department of Immigration & Passport, Dhaka.
5. Deputy Director General, Bangladesh Ansar and VDP, Khulna Range, Khulna.
6. Director, Hazrat Shahajalal International Airport, Dhaka/All Land Port.
7. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
8. Director (Record/Admin), Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
9. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
10. District Commandant, Bangladesh Ansar and VDP, Magura.
11. District Accounts Officer, Magura.
12. Chayan Shikder, Office Assistant Cum-Computer Typist, District Ansar & VDP Office, Magura.
13. Md. Abul Kalam Azad, the accountant, District Ansar & VDP Office, Magura.
14. Office & Master Copy.

Jahanara Akter

26-2-23
Director (Administration)