

Government of the People's Republic of Bangladesh
Bangladesh Ansar & Village Defence Party
Headquarters, Khilgaon, Dhaka-1219
www.ansarvdp.gov.bd

Memo No- 44.03.0000.011.37.056.20 514

Date : 14-11-1429 Bangla
27-02-2023 AD

OFFICE ORDER

As per the Prescribed Leave Rules-1959, the following staff of Bangladesh Ansar and VDP has been granted Ex-Bangladesh leave to visit India for the mentioned period.

Sl. No.	Name, Designation & Place of Posting	Purpose	Accompany	Approved Leave
1.	Umme Habiba Office Assistant cum Computer Typist, Record Branch Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.	Treatment	Farhana Islam Relation: Sister.	05 (Five) days from 12/03/2023 to 16/03/2023 or from the actual date of journey (excluding travel & transit time).

2. The terms and conditions are as follows:

- ❖ While traveling abroad she will get salary/allowances in Bangladeshi currency;
- ❖ In this visit there will be no financial implication of the government;
- ❖ She can't overstay or exceed the approved period of time;
- ❖ At the end of the visit, she will join in her post;
- ❖ Rule-34 of Appendix-VIII of the B.S.R (part-1) will be applicable for this visit;
- ❖ Faridul Islam, Battalion Ansar, Reg No-1919058, 30 Ansar Battalion, old Zamindarbari, atkhira. Attached Record Branch will perform the administrative duty of Umme Habiba in addition to his own duty.

3. This order is issued with the approval of the competent authority.

Jahanara Akter
27-2-23
Jahanara Akter
Director (Administration)
Phone: +88-02-47214925
E-mail: dir_admin@ansarvdp.gov.bd
Date : 14-11-1429 Bangla
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Copy forwarded for kind information and necessary action (Not as seniority):

1. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh Secretariat, Dhaka.
3. Director General, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
4. General, Department of Immigration & Passport, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka/All Land Port.
6. General Manager, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka.
7. Chief Accounts and Finance Officer, Ministry of Home Affairs, AGB Bhaban, Segun Bagicha, Dhaka.
8. Assistant Director, Record Branch Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
9. Admin/Record Branch Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
10. ICT Branch, Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka. (To Publish in Ansar & VDP Website)
11. Umme Habiba, Office Assistant cum Computer Typist, Record Branch Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
12. Faridul Islam, Battalion Ansar, Reg No-1919058, Attached Record Branch Bangladesh Ansar and VDP, Headquarters, Khilgaon, Dhaka.
13. Office & Master Copy.

Jahanara Akter
27-2-23
Director (Administration)